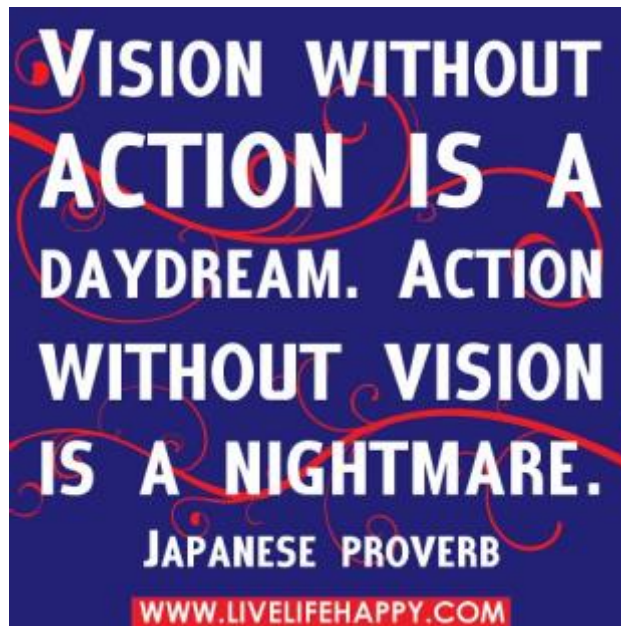


Parents: Families or Foes



1 -

1. *Vision*
2. *Structure*
3. *Procedures*

Vision

Ideally, what do you want them to do? How do you want/need help?

- *Name*

- *Brainstorm*
 - *READ THIS FIRST!!*
-

Structure



- By-Laws
- **Robert's Rules**
- **President, VP?, Historian, Treasurer, Secretary**
- **Give calendar of year and 1 week notice**
- [Non-Booster On School Grounds](#)
- [Non-Booster In Community](#)
- [FR Booster On School Grounds](#)

- [FR Booster In Community](#)

[BY-LAWS TEMPLATE](#)

Then go to [SunBiz.org](#) and file a Non-Pofit Organization.

Last Step: [REQUEST AN EIN #](#)

Now you can open a bank account in the booster name.

Procedures



- Give out calendar of the year
- Give one week notices - [canva.com](#)
- Have an agenda for each meeting - I meet with the board before each meeting to review items and ensure that they know what needs to happen.
- Board runs meeting, you answer any questions they cannot answer.
- Enjoy the help - Dream BIG!